

PLEASE READ

A Building Permit is valid for one year from the date of issuance.

Please note that revising a Building Permit does not change the date of issuance.

If the first building code inspection required for a Building Permit is not approved within one year from the original date of issuance, the permit is no longer valid and cannot be extended. For instance, the first building code inspection for a deck permit is the footing inspection. The first building code inspection for a permit to finish a basement is the framing inspection.

If the first inspection has been approved, but the final inspection is not approved within one year from the date of issuance, the permit will expire unless an extension has been granted.

If a Building Permit expires or becomes invalid, a new Building Permit submittal will be required with new forms and new fees.

To request an extension, please complete the request below and mail it along with the payment of \$110.00 to:

Department of Permits and Inspections
30 North Market Street
Frederick, MD 21701

Please make check payable to "Frederick County". The request and payment must be received by this office prior to permit expiration.

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Building Permit Number _____ Date of Issuance _____

A/P Name Printed on Permit _____

Street Address of Building Site _____

Please give justification for extension:

